



TCCS Volunteer Policy

TCCS is a non-profit organization and our school thrives thanks to the time and effort of our wonderful parent volunteers. Your participation helps create a supportive and enriching environment for all our students.

Each family is asked to contribute **at least 9 volunteer hours per student** during the school year. TCCS will make every effort to accommodate your volunteer preferences below at the time of registration. Parents who are not serving as staff in the following departments will be invited to sign up for **Security Duty** via *Signup Genius* to help with monitoring traffic, campus patrol and ringing the school bell.

- Principal
- Board Members
- Education
- TA Co-ordinator
- Finance
- Administration
- Registration
- Website/IT
- Security Lead
- Liaison
- Activity
- Marketing

Please note, teachers will appoint a parent as a Class Representative. As a class representative you are required to sign up for **one** security duty day (3 hours) per child. Depending on the needs, some classes may require Room Parent duties at the discretion of the teacher, this however does not count toward the minimum 9 volunteer hours requirement.

For families that are unable to commit to volunteer duties may opt to **donate \$300 in lieu of volunteering hours.**

We truly appreciate your time, effort, and support. Together, we can make TCCS a great place for our children to learn and grow!